Instructions for residents starting in 2018 with minimum requirements
(Current 12.30.18)

- All Tabs will be filled out every 6 months
- The first Tab in your Google Sheet is labeled Resident Summary Log
  - There are 4 areas on the first tab
    - Clinic time
    - Educational topic review
    - Case numbers (Summary)
      - Food/fiber is a combination of Bovine, Porcine, Ovine, and Caprine
      - Exotics is a combination of rodents, rabbit, avian, camelid, amphibian, reptile, primate
    - Surgical log cumulative (Only required level 2s on this summary page)

- You will no longer cumulate your numbers every 6 months, the sheet will do it for you, just add the numbers for every 6 months (see example below)
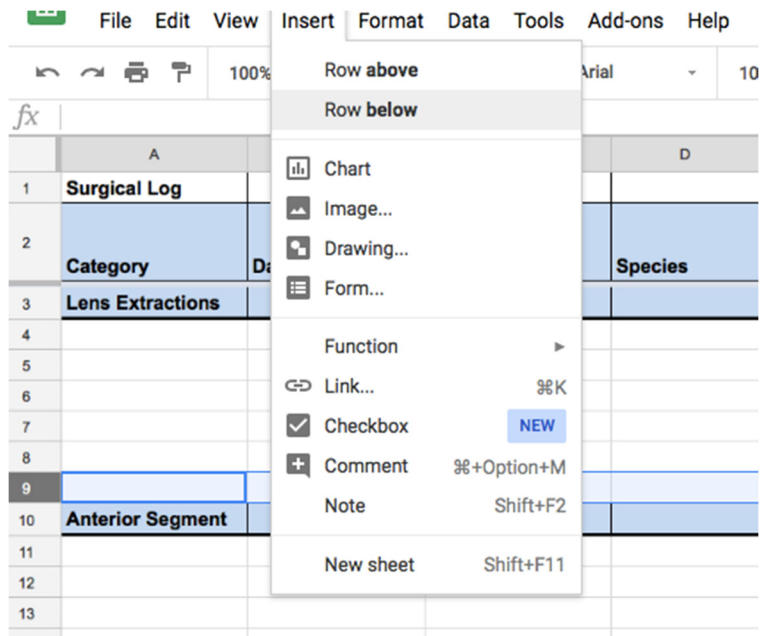
	Total # Weeks On Clinics	Total # Weeks Off Clinics	Percent Clinical Supervision
1st six months	20	3	100
2nd six months	20	3	90
3rd six months			
4th six months			
5th six months			
6th six months			

7th six months 4yr			
8th six months 4yr			
Cumulative Total	**40**	**6**	**95**

- The second Tab in your Google Sheet is labeled Surgery Log Cumulative
  - This is where you will input all your surgeries
  - You will fill this out and add to it every 6 months

Surgical Log

Category	Date Performed	Medical Record/Case number	Species	Surgery Perfomed	Which eye (surgeries counted per eye even if both eyes	Level	DACVO Mentor for Level 1 & 2	Location (Multiple location RTP)	Cadaver (Y.N)
Lens Extractions									
	1/7/17	xxxxx12	Canine	ICLE	OD	1	XX	N/A	
	1/7/17	NNN14	Canine	Phaco and IOL	OD	1	XX	N/A	
	1/7/17	NNN14	Canine	Phaco and IOL	OS	1	XX	N/A	
Anterior Segment									
	1/8/17	WQFG	Feline	Keretectomy	OS	1	XX	N/A	
Adnexal									
	1/8/17	THMN	Canine	Nictitans prolapse- pocket	OD	1	XX	N/A	
Orbit and Globe and Vitreoretinal									
	1/8/17/17	YNMU	Canine	Enucleation	OD				
Nasolacrimal									
	1/7/17	xxx13	Canine	PDT	OD	1	XX	N/A	Y

- You will need to add rows as you do (see below)

- The third Tab in your Google Sheet is labeled Surgery Log Summary (see below example)
  - You will fill this out and add to it every 6 months

- The 4th Tab in your Google Sheet is labeled Educational Req Cumulative (see below example)
  - You will fill this out and add to it every 6 months

ALL Educational Requirements including histopath (hours)

Date	Rounds Type	Duration (Hours)	Initials of Mentor(s) in attendence
1/5/17	Journal club	1	XX, XM
1/9/17	Topic rounds	1	XX, XM
1/12/17	**Mock exam**	2	XX, XM
1/19/17	Histopath rounds	1	XX
1/23/17	Journal club	1	XX, XM, XZ
1/23/17	Image rounds	1	XX, XM, XZ

- The 5th and final Tab in your Google Sheet is labeled Case Log Cumulative
  - You will fill this every 6 months and it will automatically cumulate your numbers

- Every 6 months, when completely filled out, you will download the google sheet as a Microsoft excel document and attach it to your 6 month submission. This single

document will contain your summary, surgery and case logs, and educational requirements, all in one place.

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Move to trash   Tab-separated values (.tsv, current sheet)

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	C	D	E	
1				
2				
3	Feline	Equine	Bovine	Ovi